Nomination form FOR FELLOW DESIGNATION

The information contained in this form will serve as the basis for selection. If additional space is required, please attach additional pages as necessary.

**The nomination deadline is December 1st. Late nominations will not be accepted.**

Nomination forms should be submitted by either mail or e-mail to:

Chair of the FCBV/Life Member Sub-committee

c/ o Dr. Christine Sawchuk, CPA, CA, CBV, MEd, EdD

President & CEO
Canadian Institute of Chartered Business Valuators

141 Adelaide Street West, Suite 1007

Toronto, ON M5H 3L5

Email: christine.sawchuk@cbvinstitute.com

## Criteria for Designation of Fellow

The FCBV may be granted to a Member who:

1. Has been a Member in good standing for 10+ years,
2. Has demonstrated acknowledged achievements in the following fields of activity:
	1. Professional career as a Chartered Business Valuator, and
	2. Service to the business valuation profession, and
	3. Contributions to professional, business, community, or charitable organizations.

Nominators must highlight the Nominee’s leadership and the Nominee’s distinguished performance in the three aforementioned fields of activity. Examples of contributions and activities that could qualify under each field are provided below.

1. Professional career as a Chartered Business Valuator, *for example*:
	* Professional success and stature
	* Exceptional leadership and high visibility positions held
	* Awards and distinctions received
2. Service to the business valuation profession (within and outside of Canada), *for example*:
	* Serving on CBV Institute’s Board of Directors, Committees and Operational Advisory Councils
	* Completing research, authoring publications or other extracurricular activities that advance the business valuation profession
	* Outstanding volunteer service and/or contribution to CBV Institute or the business valuation profession
3. Contributions (volunteer or otherwise) to professional, business, community, or charitable organizations, *for example*:
	* Outstanding service and contribution to other professional, business, community, or charitable organizations bodies or business-related organizations
	* Leadership positions in the community

Nominators are required to highlight the Nominee’s success in each of the three categories noted above. However, CBV Institute recognizes that the depth and extent of the Nominee’s accomplishments may vary across categories, reflecting individual career paths and areas of focus. While breadth of achievement is expected (i.e., it is expected that the Nominee will be able to demonstrate achievement in each of the three above areas), uneven distribution of achievements does not disadvantage the Nominee, provided there is demonstrated impact in each area.

## Completeness of Nomination Form

Nominators are responsible for ensuring that the nomination form is complete and that the information it contains is accurate and sufficient to allow the FCBV Selection Committee to evaluate the nomination. The recommendations of the FCBV Selection Committee will depend on the care taken to describe the Nominee’s achievements. You should, therefore, clearly indicate the businesses, organizations, and committees in which the Nominee has been involved, publications they have contributed to, been featured in or authored, and any professional accomplishments, as well as the relevant dates.

A minimum of five letters of reference must be included in the nomination package in support of the nomination: one letter from each of the two Nominators, and three letters from additional sources that may include peers *or* individuals outside of the CBV community (e.g., lawyers, community leaders, business owners or executives, etc.). Letters are to be submitted in a PDF format, along with the completed nomination form. Any nomination files that do not have the required five letters of support will be considered incomplete and will not be assessed by the FCBV/ Life Member Committee.

The Institute will assist, so far as its records permit, by providing details of Institute activity of any member being nominated. Please contact Deborah Hanlon at (416) 613-9552 or by e-mail to deborah.hanlon@cbvinstitute.com.

For more information, please review the [*Granting the FCBV Designation* *Policy*](https://cbvinstitute.com/wp-content/uploads/2025/08/EN-FCBV-designation-Policy-FINAL-JULY-29-2025.pdf).

# NOMINATION FOR FELLOW DESIGNATION

## Nominee

|  |  |
| --- | --- |
| **Last Name**Click here to enter text. | **First Name**Click here to enter text. |
| **Home Address**  |
| **Employer Name and Address**Click here |
| **Title/ Position**Click here | **Home (or Cell) Phone**Click here |
| **E-mail** Click here | **Business Phone**Click here |
| **Year Admitted as CBV Member**Click here |

## Nominators (Members of CBV Institute in good standing)

|  |
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| **Nominator 1 (Name)**  |
| **Signature** |
| **Email**Click here |
| **Date**Click to enter a date. |

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| **Nominator 2** **(Name)**Click here |
| **Signature** |
| **Email**Click here |
| **Date**Click to enter a date. |

# Successes, Contributions, and Activities

## Professional career as a Chartered Business Valuator

List the Nominee's achievements in their professional career as a Chartered Business Valuator. Include exceptional leadership and high visibility positions held (in their employment and otherwise), and awards and distinctions received, in chronological order (with most recent at the top).

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| **Year** | **Achievement/ Position and Workplace** | **Description** |
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## Service to the business valuation profession (within and outside of Canada)

List the Nominee's service and contributions to the business valuation profession in chronological order (with most recent at the top). Describe contributions, service, or other activities that demonstrate that the Nominee has brought significant recognition to CBV Institute and/or the business valuation profession.

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| **Year** | **Contribution/ Service/ Activity**  | **Description** |
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## Contributions (volunteer or otherwise) to professional, business, community, or charitable organizations

List the Nominee's service and contributions to other professional, business, community, or charitable organizations in chronological order (with most recent at the top). Describe achievements or activities that demonstrate that the Nominee has made an exceptional or remarkable contribution to the organization.

|  |  |  |
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| **Year** | **Organization and Position** | **Achievement/ Activity** |
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# Letters of Support

Please list the letters of support that are included with this nomination form.

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| --- | --- | --- | --- |
| **Letter No.** | **Name** | **Workplace** | **Position** |
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For more information please review the *Granting the FCBV Designation Policy*.