



NOTICE OF ANNUAL MEETING OF MEMBERS

WEDNESDAY, JUNE 19, 2019

NOTICE IS HEREBY GIVEN OF THE ANNUAL MEETING OF THE MEMBERS OF THE CANADIAN INSTITUTE OF CHARTERED BUSINESS VALUATORS (the "Institute") TO BE HELD IN THE OUTREMONT 4 ROOM, THE HOTEL BONAVENTURE, IN MONTREAL, ONTARIO, AT THE HOUR OF 3:30 PM (ET) FOR THE FOLLOWING PURPOSES:

1. Receive the Audited Financial Statements of the Institute for the year ended December 31, 2018 together with the report of the Institute's auditor thereon;
2. Appoint Adams & Miles LLP as auditor of the Institute and to authorize the Board of Directors of the Institute to fix their remuneration;
3. Election of Directors;
4. Resolution to confirm actions by the Board of Directors or Officers of the Institute;
5. Enact By-law No. 9 that By-law No. 1, as amended and restated, be amended;
6. Enact By-law No. 10 that By-law No. 1, as amended and restated, be amended;
7. Enact By-law No. 11 that By-law No. 1, as amended and restated, be amended;
8. Enact By-law No. 12 that By-law No. 1, as amended and restated, be amended;
9. Transact such further and other business as may properly come before the meeting or any adjournment or adjournments thereof.

DATED AT TORONTO THIS DAY OF MAY 8, 2019.

By order of the Board of Directors

A handwritten signature in dark ink that reads "SCOTT LAWRIITSEN". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Scott Lawritsen
Secretary/Treasurer